

## **Rules of Conduct for Members of the Public- Adopted 1/2/2026 Resolution #19 of 2026**

1. Public participation at Town Board Meetings is limited to the public participation portion of the agenda, except during Public Hearings formally designated by the Town Board.
2. All public comments are limited to five (5) minutes per person. Time may not be transferred, shared, or reserved for later portions of the meeting. Individuals wishing to speak are encouraged to sign up prior to the meeting. When recognized by the presiding officer, speakers must stand at the podium, state their name, Webster residency status, any group affiliation (if applicable), and the topic they will address.
3. Comments must relate to legitimate Town business or the purpose of the Public Hearing. Questions may be noted by the Town Clerk, but discussion or dialogue during the meeting is not permitted. Speakers must address all comments to the Town Board and may speak only when recognized. Discussion between members of the public or speakers is prohibited.
4. The presiding officer shall act as timekeeper or designate one. Town Board Meetings are formal legislative sessions, and all participants are expected to conduct themselves professionally. Demonstrations, props/signage, applause, booing, shouting, or other disruptions are not permitted.
5. Threatening statements will not be tolerated.
6. The presiding officer has full authority to maintain order. Any person who violates these rules or fails to comply with directives may be barred from further participation and forfeit remaining speaking time. Individuals who refuse to comply may be removed from the meeting and charged with disorderly conduct pursuant to Penal Law.