

July 28, 2025

Generator Maintenance

Term: 2 years

We will be choosing Kinsely Power to service our fleet 21 generators which include both Town Hall and the Recreation Building.

Kinsely was chosen since all generators we have installed over the past five years have been Kohler and the new WWTP generator is also a Kohler. Moving forward, any new generator installations or replacements will be of the Kohler brand. Like all vendors they will be able to complete the maintenance service, testing all brands as well as some repairs. They will also be able to complete all repairs and warranty work on the Kohler brand. Choosing Kinsely will create consistency between sales and service and have one vendor to work with.

2.0 Planned Maintenance Program – once per year

1. Check fuel system day tank operation, fuel lines, connections, vents, main and day tank fuel levels.
2. Change fuel filter and water separator elements during the full P.M. service annually.
3. Visually check fuel system injection pump, solenoid(s), check valves governor controls, linkages.
4. Change oil filter and oil.
5. Check oil lube systems inclusive of the engine and governor oil levels, oil heater, lines and connections.
6. Check the cooling system inclusive of the coolant level, antifreeze, freeze point, inhibitor level, louvers, radiator air flow and core condition. Block heater(s), hoses, connections, pressure test radiator cap, belt condition and tension, fan shrouds, guards and brackets. Add coolant if needed.
7. Check for external fuel, lube oil, coolant and exhaust leaks.
8. Check and record lube oil pressure, fuel oil pressure and engine coolant temperature gauge readings.
9. Check exhaust system, flex connection, support, insulation and rain cap. Drain condensation drip legs.
10. Check batteries, charging system, terminal cables. Check electrolyte levels and specific gravity.
11. Load test batteries. Clean battery post and terminals apply corrosion inhibiting film.
12. Check electrical system wiring connections and condition. Inspect lamps and fuses.
13. Check engine and generator instruments and meters for proper operation.
14. Check and test alarm sending units, pre-alarms, and safety shutdowns.
15. Check the remote annunciator operation.
16. Check air intake piping, hoses, clamps, louvers, bypass actuators and air box dampers.
17. Visually check air filter elements, air box canisters, breathers and crankcase ventilation systems. Replace air filter annually.
18. Check engine and generator mounting bolts and vibration isolators.
19. Visually check generator bearings. Grease/lubricate as needed.
20. Check exciter assembly, stator and field for cleanliness and integrity.
21. Visually check rotating rectifiers and surge suppressor.
22. Check and record residual, non-load voltage.
23. Check the voltage regulator and adjust if necessary.
24. Visually inspect generator breaker and bus bar connections for cleanliness and signs of overheating. Clean if needed.
25. Check transfer switch compartment and components for cleanliness, integrity, overheating and wear. Ensure operating properly.
26. Evaluate time delay settings.
27. Check transfer switch exercise functions.
28. Perform start and stop functions from transfer switch with no load condition.
29. All readings, temperatures, transfer and retransfer times, hour meter readings, and discrepancies are annotated and submitted with detailed report to the appropriate individual(s) following each round of service.

3.0 General Requirements

The Contractor shall respond to an equipment failure within four (4) hours or less of a call by the Town of Webster for unscheduled or emergency onsite service. Unscheduled service calls shall be invoiced on an hourly basis in accordance with the Quotation Form.

The Contractor acknowledges that failure to respond to an emergency call could affect the wastewater treatment process, and cause plant non-compliance with mandated effluent permits, resulting in environmental liability with consequent fines and/or penalties, being imposed on the Town of Webster. The Contractor agrees to make his best effort to respond to an emergency call for Generator service as quickly as possible.

The Town of Webster shall be provided with unlimited telephone support, 24 hours a day, 7 days a week, including weekends and holidays.

Any non-consumable or non-warranty parts used during a preventative maintenance visit shall be approved by an authorized Town of Webster representative and billed using the Contractor's current price list at the time of usage and shall be invoiced separately. The cost to the Town of Webster of new materials shall be that charged the Contractor as substantiated by vendor's invoices plus the percentage on Quotation Form.

Preventative Maintenance reports for site visits shall be prepared by the service engineer and provided to the Town of Webster on the same day as the visit. The preventative maintenance report shall describe all work performed during the site visit and any parts used during the preventative maintenance visit.

4.0 Replacement Parts Guarantee

All replacement parts, materials, and workmanship furnished shall be guaranteed by the Contractor to perform the services required for them, to the full expectations and/or satisfaction of the Owner in accordance with recommendations from the original equipment manufacturer, for a period of one (1) year from the date of installation and acceptance.

5.0 Term of Contract

The successful Bidder to whom the Contract is awarded, will be paid for Generator Preventative Maintenance at the rates quoted in the proposal form. The prices quoted shall remain firm for the duration of the term of this Contract, a period of two (2) years with the option of two one-year extensions if mutually agreed upon by both parties ninety (90) days before the contract expires. No increase will be made for changing costs throughout the contract.

QUOTATION TO
TOWN OF WEBSTER
WEBSTER, NEW YORK

FOR PROVIDING PREVENTATIVE MAINTENANCE
FOR GENERATORS

Site	Location	Equipment	Mfr.	Cost
WWTP	Klem Road PS	Gen & ATS	125kw MTU Diesel	\$ <u>653.10</u>
WWTP	Ahepa PS	Gen & ATS	30kw Kohler Natural Gas	\$ <u>456.40</u>
WWTP	Beverly PS	Gen & ATS	25kw Kohler Natural Gas	\$ <u>446.74</u>
WWTP	Shoecraft PS	Gen & ATS	25kw Kohler Natural Gas	\$ <u>446.74</u>
WWTP	Pioneer PS	Gen & ATS	25kw Kohler Natural Gas	\$ <u>446.74</u>
WWTP	Sandbar/Outlet PS	Gen & ATS	36kw Kohler Natural Gas	\$ <u>467.97</u>
WWTP	Millcreek PS	Gen & ATS	90kw Massaro Diesel	\$ <u>584.38</u>
WWTP	Stake Truck (at plant)	Gen	45kw Onan Unleaded Gas	\$ <u>485.30</u>
WWTP	Trailer (at plant)	Gen	50kw Onan Diesel	\$ <u>494.90</u>
WWTP	Vosburg PS	Gen & ATS	275kw Massaro Diesel	\$ <u>900.12</u>
WWTP	Main Plant	Gen & ATS	800kw MTU Diesel (2X)	\$1863.06 & \$469.20
WWTP	Trailer Main Plant	Gen	45kw Onan Diesel	\$ <u>485.30</u>
WWTP	Peartree PS	Gen & ATS	20kw Generac Natural Gas	\$ <u>437.08</u>
WWTP	Stockbridge PS	Gen & ATS	40kw Generac Natural Gas	\$ <u>475.68</u>
WWTP	Fawnwood PS	Gen & ATS	50kw Generac Natural Gas	\$ <u>494.90</u>
WWTP	Hedges PS	Gen & ATS	25kw Generac Natural Gas	\$ <u>446.74</u>
WWTP	Glenview PS	Gen & ATS	40kw Kohler Natural Gas	\$ <u>475.68</u>
WWTP	Forest Lawn PS	Gen & ATS	35kw Kohler Natural Gas	\$ <u>466.04</u>
WWTP	Glen Edith PS	Gen & ATS	80kw Generac Natural Gas	\$ <u>557.87</u>
Town Hall	1000 Ridge Road	Gen & ATS	150kw Onan Diesel	\$ <u>695.36</u>
Parks & Rec	Chiyoda Drive	Gen & ATS	250kw Generac Diesel	\$ <u>859.70</u>

\$13,109.00

Total Thirteen Thousand, One Hundred and Nine

All additional and/or emergency repairs rates:

Monday – Friday 7:30am – 4:30 pm	\$ <u>180.00</u>
Overtime Rate 4:30 pm – 7:30 am	\$ <u>270.00</u>
Saturday Rate All Day	\$ <u>270.00</u>
Sunday Rate All Day	\$ <u>360.00</u>
Holiday Rate All Day	\$ <u>360.00</u>
Mileage Rate	\$ <u>4.00</u>

For providing Materials at Cost Plus 20 %

QUOTATION OF

Name: KinsleyPowerSystems

Address: 6200 East Molloy Rd, East Syracuse NY 13057

Telephone Number: 315.455.8440

FOR PROVIDING PREVENTATIVE MAINTENANCE
FOR GENERATORS

AS SPECIFIED HEREIN TO THE
TOWN OF WEBSTER

The undersigned, as the prospective Contractor, having carefully read the Specifications, Special Provisions, Quotation Form, hereby agrees to Provide Preventative Maintenance for Generators on the premises owned by the Town of Webster in accordance with said Specifications at the unit prices listed on Quotation Form. Further, the undersigned, as the prospective Contractor, declares that only parties interested in this Quotation as principals are named herein and that this Quotation is made without collusion with any other person, firm or corporation.

Derrick DiLuzio

(Authorized Signature)

Derrick DiLuzio, AMS Account Manager

(Name, Title)

Agreed and accepted by:

Name

Title

Signature

Date

**NON-COLLUSIVE BIDDING CERTIFICATION REQUIRED BY SECTION
103-D OF THE NEW YORK STATE GENERAL MUNICIPAL LAW**

BY SUBMISSION OF THIS BID, BIDDER AND EACH PERSON SIGNING ON BEHALF OF BIDDER CERTIFIES, AND IN THE CASE OF JOINT BID, EACH PARTY THERETO CERTIFIES AS TO ITS OWN ORGANIZATION, UNDER PENALTY OF PERJURY, THAT TO THE BEST OF HIS/HER KNOWLEDGE AND BELIEF:

[1] The prices of this bid have been arrived at independently, without collusion, consultation, communication, or agreement, for the purposes of restricting competition, as to any matter relating to such prices with any other Bidder or with any competitor;

[2] Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the Bidder and will not knowingly be disclosed by the Bidder prior to opening, directly or indirectly, to any other Bidder or to any competitor; and

[3] No attempt has been made or will be made by the Bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

Subscribed to under penalty of perjury under the laws of the State of New York, this 11th day of July, 2025 as the act and deed of said corporation of partnership.

Bidder: Representative Name: Derrick DiLuzio

Title AMS Account Manager

Signature: Derrick DiLuzio

Address: Street 14 Connecticut South Drive

City, Town, etc. East Granby CT 06026

Telephone 860.716.6038 Other ddiluzio@kinsleypower.com