

SURPLUS OR TRANSFER OF AN ASSET

To: Supervisor and Town Board

Department: Webster Police Department

Department Head: Chief Kohlmeier

Prepared By: Lieutenant States

Date: 4/30/25

**I request permission to surplus the following assets which are no longer of any use to my department.
Proposed disposition (recycle, transfer, auction) of the assets are listed.**

<u>ITEM</u>	<u>ASSET TAG #</u>	<u>DISPOSITION</u> (recycle, transfer, auction)
2015 FORD TAURUS BLUE (9164) VIN# 1FAHP2L93FG151702	006346	AUCTION
2015 FORD TAURUS BLACK (9165) VIN# 1FAHP2L9XFG178086	006347	AUCTION

Department Head Signature:  _____

Date of Town Board Approval: _____

Once approved by the Town Board, please complete a Deletion/Transfer Form.
For Vehicles and Equipment complete a Vehicle/Motorized Equipment Form.
Send completed form to the Finance Director.

cc: Paula Freedman
Paul Adams