

Town of Webster
SURPLUS OR TRANSFER OF AN ASSET FORM

To: Supervisor and Town Board

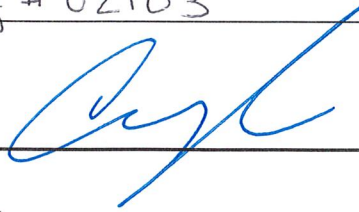
Department Head: Art Petrone

Prepared By: Marianne Lamb

Date: 8/29/24

I request permission to surplus the following assets which are no longer of any use to my department.
 Proposed disposition (recycle, transfer, auction) of the assets are listed.

<u>ITEM</u>	<u>ASSET TAG #</u>	<u>DISPOSITION</u> (recycle, transfer, auction)
Homelite 3" Transom Pump - 3.5 H.P.	Blue tag 02030 -	Auction
4" Trash Pump	Blue tag 02060 - Blue tag 03955 -	Auction
Homelite 2" Trash Pump	Blue tag - 02061 -	Auction
Wisconsin 3" Trash Pump	Blue tag - 01155 Whit tag - 00118	Auction
Qty 2 Drum cradles	NO tag	Auction
Wisconsin 3" Trash Pump	Blue tag - 02062 02059	Auction
Wisconsin 2" Trash Pump	Blue tag - 02059 -	Auction
Homelite Air Blower	Blue tag - 02074 -	Auction
Chain + Scraper Sludge Collector (Primary Clarifier #1)	tag # 02103 -	Recycle

Department Head Signature: 

Date of Town Board Approval: _____

Once approved by the Town Board, please complete a Deletion/Transfer Form.
 For Vehicles and Equipment complete a Vehicle/Motorized Equipment Form.
 Send completed form to the Finance Director.

cc: Paula Freedman
 Paul Adams