

Town of Webster
Surplus or Transfer of an Asset Form

To: Supervisor and Town Board

Department Head: Chris Bilow

Prepared By: Joshua Barnard

Date: 05/28/24

I request permission to surplus the following assets which are no longer of any use to my department.
Proposed disposition (recycle, transfer, auction) of the assets are listed.

<u>ITEM</u>	<u>ASSET TAG #</u>	<u>DISPOSITION</u> (recycle, transfer, auction)
MackKissic Sprayer	02617	Recycle
3 Point Auger	02619	Auction
Wood Splitter	04315	Auction
Viper Scrubber	05623	Auction
Generator	02636	Auction
Salt Dogg	06607	Auction
Western Plow	05939	Auction
Paint Sprayer	02598	Auction
Sprayer Jockey	04589	Auction

Projector

04047

Recycle

Department Head Signature: _____

Date of Town Board Approval: _____

Once approved by the Town Board, please complete a Deletion or Transfer Form.
For Vehicles and Equipment complete a Vehicle/Motorized Equipment Form.
Send completed form to the Finance Director.

