

Town of Webster
Surplus or Transfer of an Asset Form

To: Supervisor and Town Board

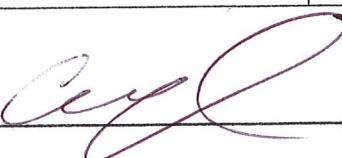
Department Head: Art Petrone

Prepared By: Marianne Lamb

Date: 5/13/24

I request permission to surplus the following assets which are no longer of any use to my department.
Proposed disposition (recycle, transfer, auction) of the assets are listed.

| <u>ITEM</u> | <u>ASSET TAG #</u> | <u>DISPOSITION</u> (recycle, transfer, auction) |
|---|---------------------------|---|
| Phupps + Bird Six Paddle Stirrer | 01211 | recycle |
| Platform loading Steel 22" x 48" x 66" | 00114/03956 | recycle |
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Department Head Signature: 

Date of Town Board Approval: _____

Once approved by the Town Board, please complete a Deletion or Transfer Form.
For Vehicles and Equipment complete a Vehicle/Motorized Equipment Form.
Send completed form to the Finance Director.

cc: Paula Freedman
Paul Adams